

**Multimedia consent form – Harrison Primary School****To Name of Child** \_\_\_\_\_**Name of the child's  
parent or guardian** \_\_\_\_\_**School:** \_\_\_\_\_**HARRISON PRIMARY SCHOOL**

**We use photos in classroom displays for necessary operational use – ie classroom birthday boards and the class charter etc. This consent form does not relate to these photographs that stay in school.**

**This multimedia consent form relates to the use of photographs that we may use of the children at our school; for example as a record of a child's work, involvement in an event, assembly or educational activity. We may use these images in our school's prospectus, on the school's website or around the school on display boards.**

**We also use video to record events and activities; these are shared privately with parents using links. Occasionally photos are used on presentations and in the media.**

To comply with data protection legislation, we need your permission before we can photograph or make any recordings of your child for promotional purposes. Please answer questions 1 to 2 below, then sign and date the form where shown.

The information you provide (address, contact numbers) will be securely stored and will not be used for any other purpose than confirming your permission to use the material, in order to comply with GDPR regulations.

**Conditions of use:**

1. This form is valid for five years from the date you sign it, or for the period of time your child attends this school. The consent will automatically expire after this time.
2. We will not use the personal details or full names (which means first name and surname) of any child or adult in a photographic image on video, on our website, in our school prospectus or in any of our other printed publications without good reason. For example, we may include the full name of a pupil in a newsletter to parents if the pupil has won an award.
3. If we name a pupil in the text, we will not use a photograph of that child to accompany the article without good reason. (See point 2 above.)
4. We will not include personal e-mail or postal addresses, or telephone or fax numbers on video, on our website, in our school prospectus or in other printed publications.
5. We may include pictures of pupils and teachers that have been drawn by the pupils.
6. We may use group or class photographs or footage with very general labels, such as 'a science lesson' or 'taking part in Summer production'.

7. We will only use images of pupils who are suitably dressed, to reduce the risk of such images being used inappropriately.
8. Your consent can be withdrawn at any time in writing.

Please note that the press have some exemptions from data protection legislation and may want to include the names and personal details of children and adults in the media.

**Please return the completed form to the school by return.**

**As a parent I give my permission for:**

*Please circle  
your answer*

<p>1. My child can be included in photographs and videos as a record of their work, involvement in an event, assembly or educational activities. (We may use these images in our school's prospectus, on the school's website or around the school on display boards).</p> <p><b>Photos and videos are shared privately with parents using links to the year group google drives* and shared on the Harrison YouTube** channel.</b></p> <p><b>*We always request that presentations, videos and photos shared by private links to parents are not to be shared on social media or forwarded to others. By signing this agreement you agree <u>not</u> to share any link sent to you by Harrison Primary School.</b></p> <p><b>Please note if you say 'No' to question 1 your child will not be included in either photographs or videos at all. Sorry, we cannot phone to check each time.</b></p> <p><i>** Please note that once images are uploaded, they will be subject to the terms and conditions of the social media site. Neither you nor the school will have control over how those images are further used, amended or reproduced, either by the site or by the public. Please note that websites can be viewed throughout the world and not just in the United Kingdom where UK law applies.</i></p>	<p>Yes / No</p>
<p>2. My child's photograph and video can be used for promotional materials occasionally produced for use outside Harrison Primary School.</p>	<p>Yes / No</p>

**I have read and understood the conditions of use and give my consent as described above.**

**Your signature .....** **Date .....**

**Your name (in block capitals) .....**