



Harrison Road
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Hampshire
PO16 7EQ

Executive Head teacher
Sara Gmitrowicz

Head of School
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Dear Parent/Carer

Communications from the School 'Teacher 2 Parents' Text and Email system

Harrison Primary School uses the above messaging system to regularly communicate with parent/carers. We frequently send text messages to keep you up to date, issue reminders and if unable to contact you via phone, advise your child is unwell.

At present our system can only register one mobile number and up to four email addresses to receive communications. **In terms of text messages the system automatically defaults so that the parent/carer named as the first priority receives the text messages.**

Please note that unless you opt out of this service you are automatically subscribed.

Yours sincerely

SARA GMITROWICZ
Executive Headteacher

TEACHERS 2 PARENTS DATA CAPTURE FORM

PLEASE COMPLETE IN BLOCK CAPITALS

CHILD’S DETAILS

| | | | | | | | | | | | | | | | | | | | | | | |
|------------|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|
| FIRST NAME | | | | | | | | | | | | | | | | | | | | | | |
| SURNAME | | | | | | | | | | | | | | | | | | | | | | |
| FORM/CLASS | | | | | | | | | | | | | | | | | | | | | | |

PARENT/GUARDIAN DETAILS

THE PERSON BELOW WILL RECEIVE TEXTS AND EMAILS

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| FIRST NAME | | | | | | | | | | | | | | | | | | | | | | |
| SURNAME | | | | | | | | | | | | | | | | | | | | | | |
| E-MAIL ADDRESS | | | | | | | | | | | | | | | | | | | | | | |
| MOBILE NUMBER | | | | | | | | | | | | | | | | | | | | | | |

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| RELATIONSHIP TO CHILD | | | | | | | | | | | | | | | | | | | | | | |
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ALL OTHER PEOPLE LISTED BELOW WILL RECEIVE E-MAILS ONLY

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| FIRST NAME | | | | | | | | | | | | | | | | | | | | | | |
| SURNAME | | | | | | | | | | | | | | | | | | | | | | |
| E-MAIL ADDRESS | | | | | | | | | | | | | | | | | | | | | | |

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| FIRST NAME | | | | | | | | | | | | | | | | | | | | | | |
| SURNAME | | | | | | | | | | | | | | | | | | | | | | |
| E-MAIL ADDRESS | | | | | | | | | | | | | | | | | | | | | | |

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| FIRST NAME | | | | | | | | | | | | | | | | | | | | | | |
| SURNAME | | | | | | | | | | | | | | | | | | | | | | |
| E-MAIL ADDRESS | | | | | | | | | | | | | | | | | | | | | | |

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| RELATIONSHIP TO CHILD | | | | | | | | | | | | | | | | | | | | | | |
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Please remember to advise the school office if you change your mobile number or e-mail